



MARCH FIELD COMPOSITE SQUADRON
CIVIL AIR PATROL
UNITED STATES AIR FORCE AUXILIARY
PO Box 6351, MARCH AIR RESERVE BASE, CA 92518-6351



28 July 2014

MEMORANDUM FOR CADETS & CP STAFF

FROM: CDC

SUBJECT: Cadet Promotion Review Boards

1. In-person Promotion Review Boards are required for the following promotions:

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|----------------------------------|-------------------------------|
| a. Cadet Airman | f. Cadet Second Lieutenant * |
| b. Cadet Senior Airman | g. Cadet First Lieutenant * |
| c. Cadet Staff Sergeant | h. Cadet Captain * |
| d. Cadet Master Sergeant | i. Cadet Lieutenant Colonel * |
| e. Cadet Chief Master Sergeant * | |

* Denotes requirement only for the initial promotion to that grade.

2. Promotion Review Boards must include at least one Senior Member with a Cadet Program rating of Technician for Phase I & II cadets; Senior for Phase III cadets; and Master for Phase IV cadets. Not to exceed 3 Senior Members for Phase I & II or 4 for Phase III & IV cadets.

3. Promotion Review Boards that recommend retention in grade must complete a CAPF 50 and a plan of action between the Senior Member mentor and evaluated cadet before concluding.

PAUL J. SABA, Captain, CAP
Deputy Commander for Cadets

cc:
CD
C/CC

1st Endorsement

TO: CC

Concur.

CHRISTOPHER E. GARBUTT, 1st Lt, CAP
Commander